

## London Borough of Hammersmith and Fulham Record of Officer Decision

**The call-in has expired and the Decision can be implemented.**

- Draft Decision List published on: 22 October 2025
- Confirmed Decision List published on: 27 October 2025

1. **TITLE: Procurement Strategy and Contract Award for Disrepair and Stock Condition Surveying**
2. **DECISION MADE BY:** Executive Director of Finance and Corporate Services
3. **DECISION:**
  1. Appendix 1 is not for publication on the basis that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) as set out in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
  2. To approve a contract award to the Preferred Supplier, identified in Appendix 1 (the "Preferred Supplier") for the Contract Award Value included in Appendix 1 (the "Contract Award Value") for a contract period of 2 years using Workstream 1A of the Framework. We aim to incept the contract as soon as allowable.
4. **REASON FOR DECISION:**

To continue to support the Housing Repairs service and provide additional temporary capacity relating to disrepair and stock condition surveys which will provide accurate data for investment decisions and assist with defending unsubstantiated disrepair cases.
5. **ALTERNATIVE OPTIONS CONSIDERED:**
  1. **Do nothing or decommission the service – Not recommended**

This option is not recommended as the Council cannot address the matters with its current consultant due to having reached the contract value, so needs to reprocure this requirement to ensure compliance with the Procurement Act 2023.
  2. **Deliver the supplies, services, and/or works in-house (make/buy decision) – Not recommended**

The Council does not currently have the capacity in-house to deliver these disrepair surveys, so to fulfil our obligations, we need to procure the works, to be delivered by an external consultant. The Housing Repairs service has recently undertaken a recruitment exercise, but this was not successful.

**3. Undertake a full regulated procurement process, advertised to the market –  
Not recommended**

It is recognised that a full regulated procurement process, advertised to the market would attract the widest competition and achieve the best value for money for the Council. We are working towards this on the current procurement of the new repairs contract, however, the disadvantage to this approach for the disrepair surveys, is the time it takes to procure. Competitive procurement can take between 10 and 16 months, which is not a timeframe we have available to us on this occasion, so an alternative compliant route to procure needs to be used.

**4. Procure using a suitable and compliant framework or Dynamic Purchasing System (DPS), either by way of a mini competition or direct award –  
Recommended**

Similar to the full regulated procurement process, advertised to the market, the timescales associated with running a successful mini competition for these works are estimated between 6 and 12 months to complete, which is a not a timeframe we have available to us on this occasion. It is for this reason that a compliant direct award from a suitable and compliant framework is proposed to be the best option for the Council and its tenants.

Please refer to the report for more details.

**6. CONFLICTS OF INTEREST AND DISPENSATIONS GRANTED:**

None.

Date of Decision
22 October 2025